




UTTAR BHARATIYA SANGH'S
MAHENDRA PRATAP SHARADA PRASAD SINGH
COLLEGE OF COMMERCE & SCIENCE
Affiliated to University of Mumbai
(COLLEGE CODE-729)



**Criteria -6.5.2 Quality
Assurance
Initiatives of the
Institution**



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AAA - Academic & Administrative Audit Report

AAA is carried out by AAA Committee:

1. Shri Shivdutta Singh, Management Representative
2. Dr. Nitin Agarwal, Principal of College
3. Dr. Sharad Phulari, Ex. Principal, Thakur Shyamnarayan Degree College, Kandivali-Mumbai

Date 23rd March 2023

Time: 4:00 pm to 5:00 pm

Schedule			
Event	Time	Findings	Suggestions
Office - Administration Audit, Finance Audit	4:00 pm to 4:30 pm Report & discussion 4:30 pm to 5:00 pm	1. Office staff is efficient. 2. Office record is up to mark. 3. University correspondence proper & in time.	1. Work on student scholarships 2. Work on student manifesto.
Academic facilities audit	5:00 pm to 5:30 pm	1. Library is up to mark.	1. Library automation is to gear up.
library, laboratory	Report & Discussion 5:30 pm to 6:00 pm	2. Laboratory is up to mark.	2. Upgradation of PCs.
Infrastructure Audit	6:00 pm to 6:30 pm Report & discussion 6:30 pm to 7:00 pm	1. Class rooms with ICT 2. Girl common room is working. 3. Infrastructure is well maintained	1. ATK 2 is to upgrade. 2. Washrooms to be clean & hygienic



Nitin

I/C PRINCIPAL

Mahendra Pratap Sharada Prasad Singh College
of Arts, Commerce & Science
Bandra (East) Mumbai - 400 051



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Academic audit Teaching Learning process audit	7:00 pm to 7:30 pm Report & discussion 7:30 pm to 8:00 pm	1. Teachers are efficient 2. Curricular delivery is up to mark. 3. Students are attentive.	1. Electricity back up 2. Student attendance to increase.
IQAC Audit	8:00 pm to 8:30 pm Report & Accreditation Discussion 8:30 pm to 9:00 pm	1. Progressive IQAC 2. Research & Innovation is initiated. 3. Holistic development of students is going on by IQAC initiatives.	To prepare IIQA, SSR and undergo Assessment & Accreditation

We the AAA committee on 23rd March 2023 visited to college and carried out AAA. The above mentioned remarks & suggestions are given as per our best knowledge.

Sr. No	Name	Designation	Signature
1	Shri Shivdutta Singh	Management Representative	
2	Dr. Nitin Agarwal	Principal of College	
3	Dr. Sharad Phulari	Ex Principal, Thakur Shyamnarayan Degree College, Kandivali - Mumbai	



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AAA-academic & Administrative Audit Report

AAA follow up and Action Taken Report

Meeting Held on	23 rd March 2023
Time	4:00 pm to 5:00 pm
Members of meeting	1. Shri Shivdutta Singh, Management Representative 2. Dr. Nitin Agarwal, Principal of College 3. Dr. Sharad Phulari, Ex-Principal, Thakur Shyamnarayan Degree College, Kandivali - Mumbai.



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Suggestions of the AAA Meeting		
Sr No	Departments	Suggestions
1	Office Administration Audit, Finance Audit	1. College focused on student scholarship. Workshop arranged for non-teaching staff. 2. Student's Manifesto prepared.
2	Academic facilities audit library, laboratory	1. Library fully automated with software 2. PCs upgraded with hardware and software.
3	Infrastructure Audit	1. ATK 2 Upgradation is in process. 2. Focused on health & hygiene at washrooms by concern staff
4	Academic audit Teaching Learning process audit	1. Solar backup maintained with inverters. 2. Students motivated for attendance (working students).
5	IQAC Audit	1. IQAC started to head IIQA, SSR and NAAC online process in accelerated action mode.



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